



3. Applicants are required to have fully completed the IIPM's programme of Continuous Professional Development (CPD) for each of the prior 3 calendar years, and that the applicant can provide a copy of their logged training schedule. Non IIPM qualifying CPD will not be considered.
4. Applicants are required to obtain at least two attestations in confirmation of their eligibility for consideration. The attestations should be: -
  - (a) (i) the appropriate member of senior management of the applicant's current employer, or senior partner, (the appropriate member of senior management of the applicant's previous employer if the applicant has been in their current post for two years or less); and
  - (ii) a fellow of the Institute who should ideally be employed in a different organisation from that of the applicant:

**OR**

- (b) where the applicant is the chief executive or senior partner of his/her organisation, or in other cases where it is impractical to obtain attestations from within your present or previous organisation as in 3(a)(i), two Fellows of the Institute.

The Attestors will be asked to state from their personal knowledge:

- (a) that the applicant meets the criteria set out in paragraphs 1 and 2 above;
- (b) that they have seen information supplied by the applicant and that it is to the best of their knowledge and belief correct;
- (c) how long and in what circumstances they have known the applicant, and
- (d) why it is in the interests of the Institute for the applicant to be elected to Fellowship.

Attestations should be submitted directly to the Institute not accompany the relevant Fellowship Application Form.

5. Council stresses that the above guidelines and requirements will be carefully addressed and that the attestations will be given considerable weight.
6. To assist applicants in their assessment of their eligibility and in the completion of their applications, Council lists the following reasons for the rejection of unsuitable applications in previous years:
  - (a) insufficient pensions experience at senior level;
  - (b) insufficient information given in respect of the extent of the pensions functions of employer/firm;
  - (c) insufficient overall pensions experience;
  - (d) insufficient information given in respect of position(s) held with the organisation;
  - (e) incomplete or unfavourable attestations.
7. If having read the above information, you feel that you are eligible for consideration an application and forms for completion by attestors may be obtained from [www.iipm.ie](http://www.iipm.ie), and these, when

completed, should be returned not later than 28th October 2016 at Irish Institute of Pensions, Management, National College of Ireland, Mayor Street, Dublin 1.

8. The decision as to who will be elected as a Fellow rests solely with Council but it is hoped that the adoption of the procedures outlined above will enable Council to act with maximum objectivity in carrying out this difficult task.
9. All the information supplied by the applicants and the attestors will be used by Council solely for the purpose of reaching its decision in respect of election to Fellowship and will be treated with the utmost confidence.
10. No correspondence will be entered into in respect of applications for election to Fellowship.

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